

Brightest Private Exams: Candidate Registration: Step 1



BEFORE EXAM DAY

1.

Perform a system test
Make sure to do the required system test and exam simulation before exam day.*

Find your testing space
Find a quiet, distraction-free area in your home or office to take your exam.

Get your ID ready
Your ID must be valid and up to date. Does your program have specific ID policies?

[Run system test](#) [Testing advice](#) [View ID requirements](#)

*Issues? Check out the [technical requirements](#).

Need to [schedule, reschedule, or cancel?](#) [Manage exam appointment](#)

ON EXAM DAY

STEP 1. Prepare your testing space
Clean off your desk or workspace. Make sure there is no paper, books or other clutter.

STEP 2. Prepare your computer
Disconnect any additional monitors and be sure to close all other open applications. Don't forget to [perform the system test](#), too!

STEP 3. Check-in for your exam
You can begin the check in process up to 30 minutes prior to your appointment.

- On the OnVUE landing page <https://home.pearsonvue.com/brightest/onvue>, run the test system, then create your Brightest/Pearson VUE profile, and follow the instructions.
1. **Please run the system test prior to registration** (as part of this step you will download the OnVUE app and see how your exam will begin on the day of your exam).
 2. Create your free account. If you have already created a Brightest/Pearson VUE profile, you can simply sign in.

NOTE: On the day of the exam, if you have any problems using the platform, you can contact **Pearson Vue Customer Service** via Chat or telephone (see p.14 of this guide).

Need help on exam day?



Let's chat



Give us a call

2.

Ready to [check-in](#) for your exam? [Sign in now](#)

Brightest Private Exams: Candidate Registration: Step 2



- Once you have created a profile and are logged in, you will see this screen – to register for a Brightest Private Exam, click on “View Exams”.

The screenshot shows the Brightest dashboard. On the left is a navigation sidebar with icons for home, profile, exams, and language. The main content area is titled 'Dashboard' and contains three sections: 'Brightest GmbH Exams Exam Catalog' with a 'View Exams' button (highlighted in pink), 'Do you have a private access code?' with a dropdown arrow and a link 'What is this?', and 'Upcoming Appointments' with the text 'You do not have any appointments scheduled.' On the right is a 'My Account' section with links for 'My Profile', 'Account Sign In', 'Preferences', 'Exam History', 'View Score Reports', and 'My Receipts'. A pink arrow originates from the 'View Exams' button and points to the 'Language' option in the user menu on the right.

Note: You can select English or Spanish for the **registration process** by clicking here (this bar will appear). Your language option for the actual exam will come later.

The screenshot shows the user menu. At the top is the Brightest logo. Below it is the user profile information: 'Brightest Test Account BRIGHTEST ID: BRIGHTEST000002987'. There are three menu items: 'Dashboard', 'Sign out', and 'Language'. The 'Language' option is highlighted with a pink box and shows 'English' selected with a dot, and 'Español' as an alternative.

Brightest Private Exams: Candidate Registration: Step 3



- The Boards of the exams that you can take during this session will be listed on this page. Simply select the one you are interested in – in this example, the **International Software Testing Qualifications Board (ISTQB)**.



Find an exam

Find an Exam:

Do you have a private access code?
[What is this?](#)

To schedule an exam, open the group the exam is assigned to by clicking on the group name. Only one group may be opened at a time.

Selenium United (SeU)	>
Design Sprint Alliance (DSA)	>
International Function Point Users Group (IFPUG)	>
International Software Testing Qualifications Board (ISTQB)	>
Artificial Intelligence United (AiU)	>
Agile United (AU)	>

Brightest Private Exams: Candidate Registration: Step 4



- Once the Board, as in this example **International Software Testing Qualifications Board (ISTQB)**, is clicked, you will have the full list of exams available for that board. In this case, we will continue with ISTQB CTFL:

← International Software Testing Qualifications Board (ISTQB)
CTAL-TA ISTQB® - Certified Tester Advanced Level, Test Analyst
CTAL-TAE ISTQB® - Certified Tester Advanced Level, Test Automation Engineer
CTAL-TM ISTQB® - Certified Tester Advanced Level, Test Manager
CTAL-TTA ISTQB® - Certified Tester Advances Level - Technical Test Analyst
CTFL-AT ISTQB® - Certified Tester Foundation Level, Agile Tester Extension
CTFL 2018 ISTQB® - Certified Tester Foundation Level (2018 Syllabus)
CTFL-MAT

Brightest Private Exams: Candidate Registration: Step 5



1. Once you select the exam, you will be asked to select the booking method, which means you will be confirming that you want to take the exam as a Brightest Private Exam (which is referred to here as “At a home or office”).
2. Once clicked, you will also have the option to do a quick pre-system check, but please still do the main checking procedure on the Pearson OnVUE landing page (Step 1), which will also be in your confirmation email.



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Select exam options

CTFL_2018: ISTQB® - Certified Tester Foundation Level (2018 Syllabus)

All fields are required.

How do you want to take your exam? [Exam delivery option descriptions](#)

1. At a local test center
 At a home or office
 I have a Private Access Code
2. Are you going to be testing on this device and network?
If so, perform a quick pre-check to verify compatibility of your device and network before planning to take this exam in your home or office.
If you skip, be sure to do a full system test before test day to avoid lost exam fees and launch delays.

Note: This will only check your system requirements (microphone, camera and internet connection). If you haven't already, please run the full system test available on the OnVUE landing page prior to your exam.

- As this process will be performed on your personal computer, via your webcam, you will need to confirm that you agree with some terms and policies in order to continue with the scheduling process. Please read and accept the terms and conditions in order to continue. If you agree to the terms and conditions, select all the boxes and click “Next” at the bottom right of the page.



Home My Profile My Order Sign Out

Signed In as: Brightest Test Account
BRIGHTEST ID: BRIGHTEST000000043

Agree to Online Proctoring Policies

For: CTFL: ISTQB® - Certified Tester Foundation Level

In order to take this exam in an online proctored environment, you have to agree to the following terms and conditions.

- By accessing this website and ticking the box you indicate your acceptance of Pearson VUE’s, a business of NCS Pearson, Inc., Privacy and Cookies Policy (“Privacy Policy”), Terms and Conditions and use of cookies to support your experience. You also understand, acknowledge and agree that the testing programme sponsor has its own, possibly different, privacy policy.
- By providing your personal information, as stated in this Privacy Policy, for the purpose of registering for a licensure, certification or academic admission test, including the administration of such test, you acknowledge, agree and consent to the video and audio recording of your face image, voice, desk and workspace for the purposes of test quality, security and the integrity of the testing process, and you consent to the processing of such personal information and test data by Pearson VUE and to the transfer of such data to Pearson VUE’s hub server, located in the USA, as the data processor, its authorised third parties, if any, both in the capacity as data processors for the processing of your personal information and test data on behalf of the testing programme sponsor, as the data controller, located in the USA or elsewhere. Pearson VUE and other data processing entities, if any, are the recipients of your personal information and test data are located outside of the European Union and the European Economic Area; however, Pearson VUE will enter into reasonable data transfer agreements with such entities for the purpose of communicating and following the instructions of your testing programme sponsor and for establishing reasonable security measures to protect the confidentiality and integrity of your personal information and test data. By providing your personal information, as stated in this Privacy Policy, for the purpose of registering for a licensure, certification or academic admission test, including the administration of such test, you acknowledge, agree and consent to the video and audio recording of your face image, voice, desk and workspace for the purposes of test quality, security and the integrity of the testing process, and you consent to the processing of such personal information and test data by Pearson VUE and to the transfer of such data to Pearson VUE’s hub server, located in the USA, as the data processor, its

Brightest Private Exams: Candidate Registration: Step 7



- Once you select the exam, you will be asked to choose the language in which you wish to take the exam – then press “Next”.



The screenshot shows a web interface for selecting an exam language. At the top, there is a navigation bar with a left arrow and a right arrow. Below this, the title "Select exam language" is centered. Underneath the title, the exam name "CTFL_2018: ISTQB® - Certified Tester Foundation Level (2018 Syllabus)" is displayed. The main content area contains a question: "What is your preferred language for the exam?". Below the question, there is a list of language options, each with a radio button: English (selected), French, German, Portuguese-Brazilian, and Spanish-Modern. The entire list of options is enclosed in a pink rectangular box. At the bottom of the form, there are two buttons: "Previous" on the left and "Next" on the right.

Brightest Private Exams: Candidate Registration: Step 8



- Your local price will be shown on the screen.
- **IMPORTANT NOTE:** If you have purchased a voucher from Brightest or from your Training Provider, you will be able to enter it at the end of the transaction, so the amount to be paid will be reduced to zero.



[Home](#) [My Profile](#) [My Order](#) [Sign Out](#)

Exam Details

Signed In as: Brightest Test Account
BRIGHTEST ID: BRIGHTEST000000043

Exam:

CTFL: ISTQB® - Certified Tester Foundation Level

[View Testing Policies](#)

Price*:

USD 200.00

Language:

English

**Prices listed are based on today's date and do not include local taxes which may be applicable.*

Brightest Private Exams: Candidate Registration: Step 9



- You will now be asked for your training provider information. Simply select your training provider from the drop-down.
 - If you can't find yours, select "2. Other" and type in the name. Use the checkbox below your selection to give Brightest the permission to inform your training provider of your results, for quality purposes.
 - If you didn't prepare with a training provider, select "1. No Training Provider" and ignore the tick box below.
 - For the "Re-Sit" question, please choose "No" if this is your first attempt at this exam.



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Provide additional information

CTFL_2018: ISTQB® - Certified Tester Foundation Level (2018 Syllabus)

Required information is marked with an asterisk (*).

Enter information on this page in the Roman alphabet. (Alphanumeric)

*Please select your training provider from the list below.

Select one...

By ticking this box, I consent to my results being provided to the above selected training provider for quality improvement purposes.

*Is this a re-sit exam?

Yes

No

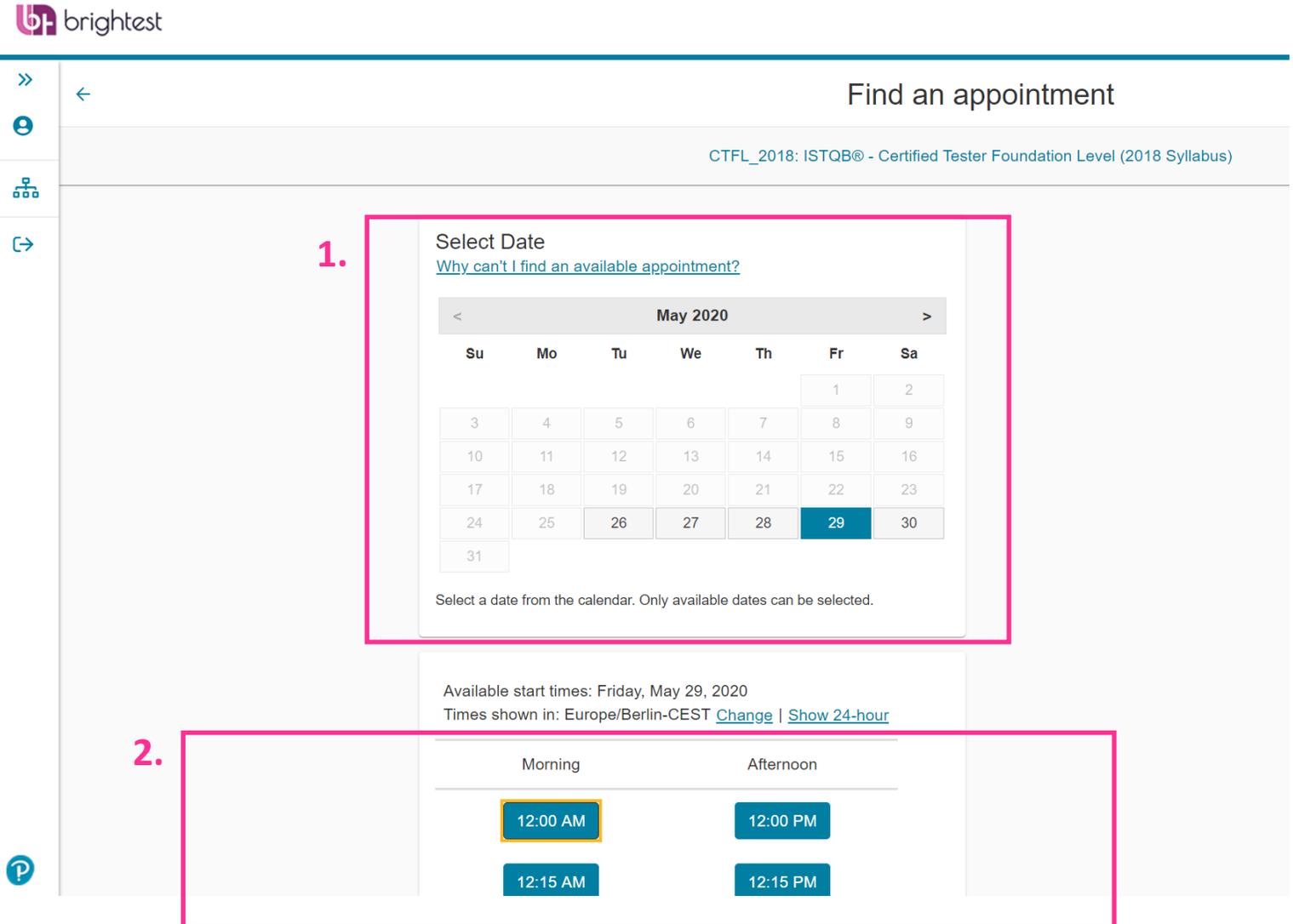
Brightest Private Exams: Candidate Registration: Step 10

- Choosing your appointment:

1. Select the date you want to take your exam.
2. Once you select a date, times where a supervisor is available are displayed below.

IMPORTANT NOTE:

Notice the exams are in 2 Columns, AM & PM. The appointments are displayed in your local time. Under Morning... **12:15AM** is 15 min. after midnight.



The screenshot shows the 'Find an appointment' interface. At the top, it says 'Find an appointment' and 'CTFL_2018: ISTQB® - Certified Tester Foundation Level (2018 Syllabus)'. A pink box labeled '1.' highlights the 'Select Date' section, which includes a calendar for May 2020. The 29th is selected. Below the calendar, it says 'Available start times: Friday, May 29, 2020' and 'Times shown in: Europe/Berlin-CEST'. A second pink box labeled '2.' highlights the appointment time selection area, which has two columns: 'Morning' and 'Afternoon'. Under 'Morning', the times are '12:00 AM' and '12:15 AM'. Under 'Afternoon', the times are '12:00 PM' and '12:15 PM'. The '12:15 AM' and '12:15 PM' options are highlighted with a yellow border.

Brightest Private Exams: Candidate Registration: Step 11



- If everything looks correct, please click on “Proceed to Checkout”. You can always go back and choose a different date and/or time. Information about rescheduling will be in your confirmation email. Please note that you can reschedule for free from your Pearson/Brightest profile, **up to 24 hours prior to your appointment.**



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Cart

[Review and confirm](#) contact information to avoid issues on test day.

Description	Details	Price	Actions
Exam CTFL_2018: ISTQB® - Certified Tester Foundation Level (2018 Syllabus) Language: English Exam Length: 75 minutes	Appointment Friday, May 29, 2020 Start Time: 12:15 AM CEST Change Appointment	USD 200.00	Remove



Note: The actual exam time is always 15 minutes less than the time shown here. For the entire session, you have an extra 15 minutes to read the exam information, review the tutorial before the exam, and take the survey at the end of your exam. Your preliminary results will appear at the end of the exam.

Brightest Private Exams: Candidate Registration: Step 12



- Checkout
 - This is where you pay directly or enter a pre-paid voucher code (if you have received one from Brightest or from your training provider).



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Enter payment and billing

Order Total

Subtotal: 190.00

Estimated Tax: **USD 200**

ESTIMATED TOTAL DUE: **EUR 0.00**

Add Voucher or Promo Co **USD 200**

[What is this?](#)

Voucher/Promotion Code:

Apply

Required information is marked with an asterisk (*).

Card Details

We accept the following cards:

Brightest Private Exams: Candidate Registration: Step 13



- Once you have completed the payment process, you will be provided with a final summary of your payment for confirmation (**Note:** Costs are reduced to 0 if you use a prepaid voucher).
- You will receive a confirmation email regarding your registration — **please make sure to read this email carefully.**

The screenshot shows the Brightest mobile application interface for the 'Enter payment and billing' step. The page features a sidebar with navigation icons and a main content area with a light green background. A pink text box on the left states: 'If using a voucher, this is when the cost is reduced to 0'. A pink-bordered box highlights the 'ESTIMATED TOTAL DUE: USD 0.00' section, which includes an 'Add Voucher or Promo Code' button with an upward arrow and a 'What is this?' link below it.

Order Total	
Subtotal:	USD 0.00
Estimated Tax:	0.00
ESTIMATED TOTAL DUE:	USD 0.00

[Add Voucher or Promo Code](#) ^

[What is this?](#)

- **If you have any problems using the exam platform**, simply **contact Pearson Vue**. To do so, you have several options:

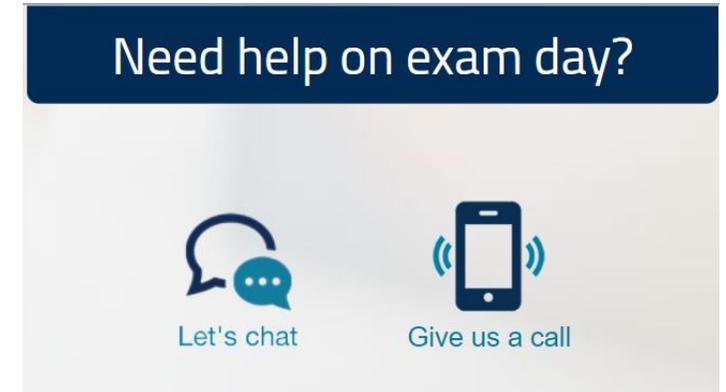
- Need immediate help **during the exam**:

- Contact Pearson Vue Customer Service via **Chat**:
<https://home.pearsonvue.com/brightest/onvue>
- Contact Pearson Vue Customer Service by **phone** in your region:
<https://home.pearsonvue.com/brightest/contact> – these support numbers are available 24 hours a day, 7 days a week.

- Need help **prior or after the exam session**:

- Contact Pearson Vue Customer Service in your Region, **by phone** :
<https://home.pearsonvue.com/brightest/contact> – these support numbers are available 24 hours a day, 7 days a week.
- Contact the Pearson Vue Customer Service via **e-mail**:
<https://home.pearsonvue.com/brightest/onvue>

Note : Please include **your Candidate number** in the e-mail and as much information as possible about any problems you have encountered. Pearson Vue Customer Service will respond within 5 days.



Customer service

We encourage you to schedule/purchase your exam online. Get started by signing in to your [Pearson VUE account](#). For any issues, contact us below or check our [Frequently Asked Questions](#).

America region	▼
Asia-Pacific region	▼
Europe, Middle East, Africa (EMEA) region	▼

System Requirements - Brightest Private Exam via OnVUE



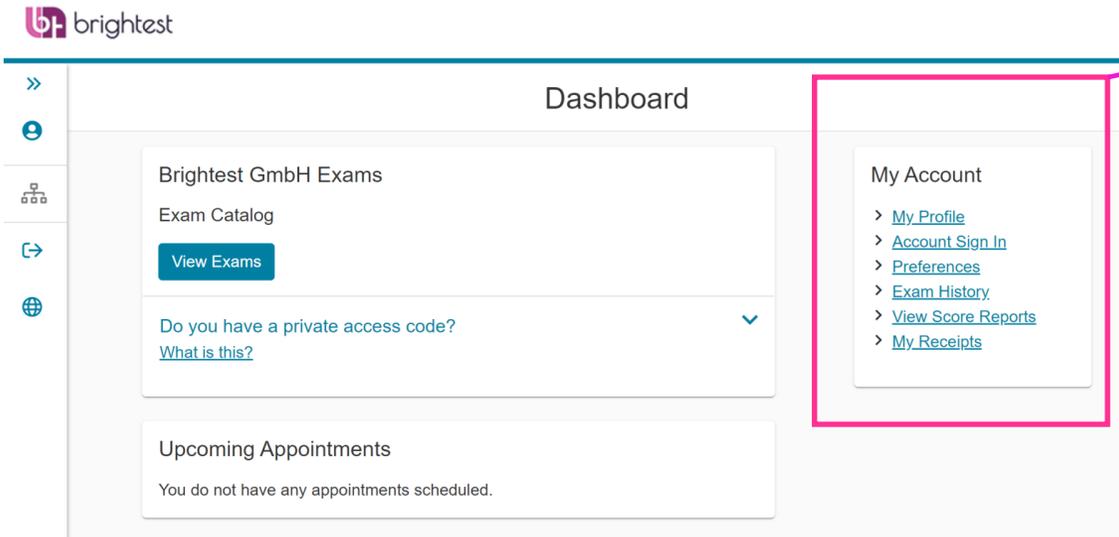
- To ensure that the device you are going to use to take your certification exam is able to run this application, please check the minimum system requirements listed on the Pearson Vue website: <https://home.pearsonvue.com/brightest/onvue> (also listed below - status August 2020).
- If you are not sure that your device is able to support this application, please consider running the exam as a Brightest Center Exam at one of the nearest Pearson Vue Test Centers.

System requirements	
Operating System	Windows 10 (64-bit) (excluding 'S Mode') Windows 8.1 (64-bit) (all editions except 'RT') Mac OS 10.13 and above (excluding beta versions) Note: Windows Operating Systems must pass Genuine Windows Validation. <ul style="list-style-type: none">• Windows Vista, Windows XP and Windows 7 are strictly prohibited for exam delivery• All Linux/Unix based Operating Systems are strictly prohibited.
Firewall	Do not take your exam in a setting with a corporate firewall (including VPN) or alert your Network Administrator to the network configuration requirements . We recommend testing on a personal computer. Work computers generally have more restrictions that may prevent successful delivery.
Device	All tablets are strictly forbidden, unless it has a physical keyboard and also meets the operating system requirements mentioned earlier.
RAM	OS specified minimum RAM 4 GB RAM or more
Display	Minimum Resolution: 1024 x 768 in 16-bit color. Additional monitors are forbidden.
Internet Browser	The newest versions of Microsoft Edge, Safari, Chrome, and Firefox or Internet Explorer 11.
Internet Connection	For optimal performance, a reliable and stable connection speed of 3 Mbps down and 2 Mbps up is required. Where possible, we recommend testing on a wired network as opposed to a wireless network. If testing from home, ask others within the household to avoid internet use during your exam session. Tethering to a mobile hotspot is explicitly prohibited.
Webcam	Webcam must have a minimum resolution of 640x480 @ 10 fps. Webcam may be internal or may be external and connected to the computer. Mac users may need to allow OnVUE within their 'System Preferences: Security & Privacy: Privacy' settings for Microphone, Camera, Automation and Input Monitoring.
Sound & Microphone	Verify the audio and microphone are not set on mute in Windows. Mac users may need to allow OnVUE within their 'System Preferences: Security & Privacy: Privacy' settings for Microphone, Camera, Automation and Input Monitoring.
Browser Settings	Internet Cookies must be enabled. Any Pop-Up blocking setting(s) must be disabled.
Power	Ensure you are connected to a power source before starting your exam to avoid draining your battery during the exam

More Information About Your Brightest/Pearson Profile



- Once you are signed into your profile, you have many options to make adjustments and see your info, etc.



- **My Profile:** Here you can adjust your Birthday, Gender, Address and Contact Information. Please note, if you have to change your name, for GDPR purposes, you must call the Pearson VUE Customer Service Team with proof of your name/identity.
- **Account Sign In:** Here you can change your password and the security questions you added when you created your profile.
- **Preferences:** Here you can change your preferred language of correspondence with Pearson VUE and change your contact email. You can also adjust your time zone, how you would like times shown and whether you would like distances in miles or kilometers.
- **Exam History:** Here you can see a list of all the exams you have taken with Brightest.
- **View Score Reports:** Here you will be able to see and download all of your preliminary score reports from Pearson VUE, which are available immediately after your exam is completed.
- **Receipts:** Here you will be able to download all of your invoices for the exams that you have purchased via the Pearson VUE platform for exams with Brightest.

Questions and Information about Brightest



- If you have any further questions, please never hesitate to contact us via info@brightest.org !

A collage of various industry logos including PtU United, API-U API UNITED, SeU Selenium United, DOu DevOps united, AiU Artificial Intelligence United, AU Agile United, DAU Data & Analytics UNITED, iSAQB International Software Architecture Qualification Board, DESIGN SPRINT alliance, Pearson VUE, SNAP Software Non-Functional Assessment Process, and ISTQB International Software Testing Qualifications Board. The Brightest logo and tagline 'Reach Your Potential' are also prominently displayed in the center.

www.brightest.org